

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Tuesday, January 7, 2025**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Tuesday, January 7, 2025 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Michael D. Utevsky, Deputy Mayor Lisa Davidson, Trustees Daniel W. White, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Village Attorney, Brian Egan; Police Chief, Charles M. Lohmann; Building Inspector, Robert O’Shea; Village Treasurer, Patricia Mulderig; Dir. of Highway Operations, Frank Prinzevalli and Village Engineer, Daniel Falasco.

Mayor-Michael D. Utevsky:

- Discussion regarding the commencement date of the VHB traffic study. Village Clerk directed to contact VHB and applicants’ attorney to commence.
- Tentative budget presented. No action taken.
- Discussion ensued regarding creation of Code Enforcement position. No action taken.
- Discussion of Suffolk County Water Authority. No action taken.
- Discussion regarding .GOV web addresses. No action taken.
- Discussion ensued regarding open taxes. Village Counsel to send dunning letters. No action taken.
- Discussion ensued regarding funding for Highway Department activities. No action taken.
- Discussion ensued regarding Harbor Road and Harbor Hill Road guardrail repair. Other agencies will need to be involved. No action taken.

It was, upon motion by Trustee Fischer, second by Deputy Mayor Davidson and unanimously adopted, to move to executive session to discuss personnel and litigation at 8:40 PM. Discussion ensued. No action taken. It was, upon motion by Trustee Fischer, second by Deputy Mayor Davidson and unanimously adopted to move back to public session at 9:17 PM.

- There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Trustee White and unanimously adopted, to adjourn the meeting at 9:18 PM.

Respectfully Submitted,

Margaret O’Keefe
Village Administrator/Clerk